



# RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street

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Spring Green, Wisconsin 53588

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Phone: 608-588-2551

762.1

## Food Service Collection and Non-Payment

The District will work with families to ensure that no child is denied access to the school food service program.

The District uses a school lunch accounting system to record food service payments and to monitor food purchase transactions. The system functions as a debit system. Parents/guardians are expected to maintain their lunch account in a positive status.

Parents/guardians who claim that the financial condition of their families are such that they cannot afford to pay for the cost of their children's meals shall be invited and encouraged to make application for free or reduced meals in accordance with federal regulations.

### COLLECTION OF FOOD SERVICE RELATED CHARGES

The District Administrator or designee, shall make every effort to collect all food service related charges due the District. The District shall have guidelines in place that identify criteria for debt collection.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

CROSS REF:            Policy #760 - Food Service Program  
                             Policy #761 - Free and Reduced Price Food Services  
                             Rule #762.1 - Food Service Collection and Non-Payment

APPROVED:            January 9, 1997  
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